

Job Opportunities

Date: April 28, 2017

Background:

The African Field Epidemiology Network (AFENET) is a not for profit, networking alliance and service organization that brings together field epidemiology training programs (FETPs) across Africa working side by side with Ministries of Health, regional and international partners. AFENET works to strengthen epidemiology and disease surveillance capabilities of African countries that are critical to meeting the requirements of the Integrated Disease Surveillance and Response (IDSR) strategy and the International Health Regulations (IHR). AFENET is seeking to recruit highly qualified & experienced persons to serve and fill the following vacancies: -

1. Epidemiologist in Charge of Scientific Writing

Reports to: Director Programs

Responsibilities:

- Spearhead documentation of various projects and activities such as workshops, meetings, etc which take place at the Secretariat and within the Network. This will involve
- Final editing of reports for grammar and scientific integrity;
- Responsible for writing manuscripts at the Secretariat.
- Work closely with the program officers to develop manuscripts for various projects and will ensure timely submission of papers for publication.
- Take the lead in following-up with the authors and the journal until the paper is accepted for publication.
- Develop and maintain a log/database of all publications from AFENET including trainees
- Work together with the Director of Science/Programs and Public Affairs to organize and conduct Scientific Writing Workshops for Trainees and AFENET Staff
- Review all AFENET presentations to ensure scientific integrity of presentations prior to final clearance by the Head of Programs/Science and Public Affairs.
- Work together with the New Initiatives Officer to write Concepts, Expressions of Interest, and/or proposals for any new initiatives that may arise during his contract period
- Prepare manuscripts for publication in journals according to the agreed standard and deadlines;



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- Monitor all submitted manuscripts and provide periodic updates on the outcomes;
- Plan and conduct staff training in abstracts and manuscripts preparation;
- Participate in the proposal review process; and
- Prepare quarterly and annual reports.

Academic requirements:

- Bachelors' Degree in Human or Veterinary Medicine, Science or relevant discipline
- Additional training and experience in Scientific Writing, Research, and Research Analytics is required.
- A Masters degree in Medicine or Public Health is added advantage.

BENEFITS:

AFENET offers a competitive remuneration package to the successful candidate.

Application Process

Interested candidates should submit their Application Letters detailing their experiences and skills, Curriculum Vitae, copies of relevant academic documents and 3 references to: **The Human Resource Office, African Field Epidemiology Network (AFENET). Email: sec@afenet.net by Friday, May 12, 2017 by close of business 5:30 pm (East Africa Time).**

Benefits: A competitive remuneration

*ONLY successful candidates shall be contacted for an interview.

Note: More details about this position can be obtained from our website: www.afenet.net