



AFENET Secretariat
Lugogo House, Ground Floor (Wings B&C)
Plot 42, Lugogo By-Pass
P.O BOX 12874, Kampala, Uganda
Tel: +256 417 700 650
Fax: +256 312 265 595
www.afenet.net

Job Opportunities

Date: Monday March 27, 2023

Department: Africa Centres for Disease Control (Africa CDC)

Programme: Saving Lives and Livelihoods (SLL)

Application deadline: Friday April 7, 2023

Background:

The African Union, established as a unique Pan African continental body, is charged with spearheading Africa's rapid integration and sustainable development by promoting unity, solidarity, cohesion and cooperation among the peoples of Africa and African States as well as developing a new partnership worldwide. Its Headquarters is located in Addis Ababa, capital city of Ethiopia.

The Africa Centres for Disease Control and Prevention (Africa CDC) was officially launched in Addis Ababa, Ethiopia, on January 31, 2017. The Africa CDC is Africa's first continent-wide public health agency and envisions a safer, healthier, integrated and stronger Africa, where Member States are capable of effectively responding to outbreaks of infectious diseases and other public health threats. The agency mission is to strengthen Africa's public health institutions' capabilities to detect and respond quickly and effectively to disease outbreaks and other health burdens through an integrated network of continent-wide preparedness and response, surveillance, laboratory, and research programmes.

Africa CDC has been at the forefront of the continent's fight against the pandemic. The agency has set a goal to vaccinate 70 percent the continent's population before the end of 2024. To achieve this ambitious and critical goal, the Africa CDC and the Mastercard Foundation are launching "Saving Lives and Livelihoods," "partnership for COVID-19 Vaccination in Africa." The planned Saving Lives and Livelihoods partnership is a unique initiative due to its scope and scale, the critical topics it focuses on, as well as the way it will be governed.

The African Field Epidemiology Network (AFENET) is a non-profit organization established in 2005 with a mission to improve human health through the strengthening and expansion of applied epidemiology and laboratory capacity in partnership with Ministries of Health, Non-Governmental Organizations, international agencies, private sector and other public health agencies. AFENET has its headquarters in Kampala, Uganda with operations in more than 30 African Countries.



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Hence, Africa CDC invites applicants who are citizens of Member States for a fixed term post of the **Senior Communication Officer** position for the Saving Lives and Livelihoods Programme.

Post:

Job title: Senior Communications Officer
Grade: Rapid Responder (RR) equivalency
Number of posts: 32 (Thirty-two)
Department: Africa CDC
Supervisor: Programme Manager-Saving Lives and Livelihoods
Duty Station: Assigned Member Country

Job Description Summary

The Senior Communications Officer's primary responsibility will be executing media product development for the vaccine roll-out programme. This will involve content development for internal and external communication, including website content, communiqués and press releases, promotional materials, social media content, risk communications, graphic layout of agency publications, and other media products.

Major Duties and Responsibilities

The Senior Communication Officer shall:

- Develop communication procedures, prepare and operate Africa CDC's website, lead organization effort in public relations, social media, risk communications, and facilitate and disseminate scientific information and products
- Develop talking points, briefings, presentations, speeches, social media content and other communication products for use by the Programme Manager
- Protect the reputation of Africa CDC and the member states by identifying potentially damaging or sensitive issues or reports, and develop mitigation plan to handle or avert any communication risk
- Keep up to date with best practice and trends in vaccination communication and apply to the work moving forward
- Provide technical advisory to implementing partners and regional teams
- Track rapid response related operational KPIs and compile and distribute progress report

- Represent Africa CDC in a professional manner, which creates a positive image and enhances the credibility of the organization
- Perform any other duties as requested by the Programme Manager

Qualification and work experience required

- Master's Degree in Mass Communications, Journalism, Public Relations and Advertising or related fields. Preferrable candidates will have at least 7 years of work experience of which 3 years are at supervisory role.

OR

- Bachelor's Degree in Mass Communications, Journalism, Public Relations and Advertising or related fields. Preferrable candidates will have at least 10 years of work experience of which 3 years are at supervisory role.

Required skills and Competencies

A. Functional skills

- Excellent diplomatic, representational, interpersonal and communication skills, including experience with successfully interacting with stakeholders and decision-makers in technical and other professional settings
- Comprehensive knowledge of the range of administrative laws, policies, regulations, and precedents applicable to the development and administration of domestic and international health communication programmes
- Strong command of document and graphic presentation and media software systems and tools.
- Possesses excellent organization and project management skills and composure
- Excellent verbal and written skills and experience in executing various writing styles and voices, including journalistic and executive writing.
- Excellent computer skills, including word-processing capabilities, proficiency with e-mail and internet applications, experience in using office software applications such as MS Excel, Power Point and Word

B. Personal Abilities

- Leadership and management abilities. Pro-active and solutions oriented.
- Analytical and problem-solving abilities
- Ability to build strong relationships internally and with external actors.
- High level of autonomy at work, yet with profound team spirit.
- Ability to work under pressure, with minimal supervision, and in a culturally diverse team
- Adaptive, patient, resourceful, resilient, and flexible.



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Language Requirement

Applicants must be proficient in at least one of the African Union working languages (English, French, Arabic, Portuguese, Spanish or Swahili). Knowledge of two or more of African Union working languages would be an added advantage.

Tenure of Appointment

The appointment will be made on a fixed term contract of which the first three months will be considered as a probationary period. Thereafter, the contract will be renewed annually subject to satisfactory performance and fund availability.

Gender Mainstreaming

The AU Commission is an equal opportunity employer and qualified women are strongly encouraged to apply.

Remuneration

For International hires indicative pay is US\$ 6,000 per month. For local hires, the indicative pay is US\$ 3,000 per month.

How to apply: Submit your resume, application letter, and relevant documentation to:

- The Administration & Human Resource Office
- African Field Epidemiology Network (AFENET)
- <https://recruitment.afenet.net> and a copy on Email: sec@afenet.net

*ONLY successful candidates shall be contacted for an interview.

**Please note that all applications should be sent online by close of business 5:30 pm (EAT)
Friday April 7, 2023**

Note: More details about this position can be obtained from our website: www.afenet.net