



AFENET Secretariat  
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# Job Opportunity

**Date:** Friday December 22, 2023

**Department:** Africa CDC Headquarters

**Duty Station:** Addis Ababa, Ethiopia

**Application deadline:** Friday January 5, 2024

## Background:

The African Field Epidemiology Network (AFENET) is a non-profit organization established in 2005 with a mission to improve human health through the strengthening and expansion of applied epidemiology and laboratory capacity in partnership with Ministries of Health, Non-Governmental Organizations, international agencies, private sector and other public health agencies. AFENET has its headquarters in Kampala, Uganda with operations in more than 30 African Countries.

The African Union, established as a unique Pan African continental body, is charged with spearheading Africa's rapid integration and sustainable development by promoting unity, solidarity, cohesion and cooperation among the peoples of Africa and African States as well as developing a new partnership worldwide. Its headquarters is located in Addis Ababa, capital city of Ethiopia.

Officially launched in Addis Ababa, Ethiopia, in 2017 as a specialized technical institution of the African Union, the Africa Centres for Disease Control and Prevention (Africa CDC) is Africa's first continent-wide public health agency. Africa CDC envisions a safer, healthier, integrated, and stronger Africa, where the Member States can effectively respond to outbreaks of infectious diseases and other public health threats. The agency's mission is to strengthen the capabilities of Africa's public health institutions and systems to detect and respond quickly and effectively to disease outbreaks and other health burdens through an integrated network of continent-wide disease control and prevention, preparedness and response, surveillance, laboratory, and research programs. To achieve its mission, the Africa CDC works in all geographic regions of the African continent and has instituted technical divisions to focus on six priority areas, namely Surveillance and disease intelligence, Health Informatics, Preparedness and response, Laboratory systems and networks, Disease Control and Prevention, and Public Health Institutes and research.

The Africa CDC seeks to recruit an exceptionally qualified and dynamic **Senior Health Financing Officer** to support AU Member States to prioritize and boost domestic resource mobilization for health through a health financing tracker and health financing hubs. The Officer will work with agencies and partners to drive the Africa Leadership Meeting (ALM) implementation, monitoring, and evaluation.



## 1. Post

<b>Job title:</b>	<b>Senior Health Financing Officer</b>
<b>Number of posts:</b>	<b>1 (one)</b>
<b>Grade:</b>	<b>AU/P3 equivalency</b>
<b>Department:</b>	<b>Africa CDC Headquarters</b>
<b>Supervisor:</b>	<b>Head, Health Economics Programme</b>
<b>Duty Station:</b>	<b>Addis Ababa, Ethiopia</b>

### **Job purpose:**

The purpose of this job is to support the Africa CDC Health Economics Programme (HEP) in undertaking activities in the following areas:

**Evidence translation:** The HEP works to deliver various technical analyses or evidence translation initiatives in support of the Africa CDC and Member States. The Officer will provide support to this process, working with other HEP staff and often engaging one-to-one with consultants and members of expert working groups, ensuring work sufficiently addresses policy needs and leading the dissemination and use of findings.

**Evidence generation:** Undertake or oversee the delivery of other applied analyses in line with the HEP's strategy and implementation plan. In addition to supporting existing work, several other priorities for evidence generation are undertaken. The Officer will steer assigned portfolio of planned analyses, provide technical support to junior analysts, and engage with relevant stakeholders to ensure policy relevance.

**Partnership development:** Work with Head of the HEP to map potential partners and develop concept notes for new partnerships or collaborations to deliver on the HEP strategic vision. The HEP is a nascent and expanding programme. The Officer will work under the supervision of the Head of HEP to develop concept notes for strategic partnerships.

**Stakeholder engagement:** Beyond formal partnerships, the HEP has developed a diverse network of key stakeholders, including other teams, and collaborating centres within ACDC, Ministries of Health in ACDC member states, universities, development partners and UN organisations. The Officer will support the HEP Head to map relevant stakeholders and maintain and strengthen relationships.

**Operating model:** Support the development of HEP operational processes, including standard operating procedures for core HEP activities. This could include induction materials for new staff, notes on ways of working for common HEP activities and initial systems for knowledge management.

In addition to the above, the Africa CDC HEP will work with other AU agencies, including the Health and Humanitarian Affairs of the African Union Commission, AUDA-NEPAD, the five Regional Economic Communities, as well as other partners in driving implementation of the Africa Leadership Meeting (ALM) Investing in Health. The ALM aims at supporting AU Member States to prioritize and boost domestic resource mobilization for health through a health financing tracker and health financing hubs. The Officer will work with the agencies mentioned above and partners to drive the ALM implementation, monitoring, and evaluation.

**Major duties and responsibilities:**

The Senior Health Financing Officer shall perform the following major duties and responsibilities:

- Plan and coordinate the implementation of the Programme's health financing objectives and its mainstreaming into continental, regional and national development plans.
- Provide technical and intellectual support RECs and AUDA NEPAD in planning and implementation of ALM activities, including health financing country dialogues.
- Identify best practices and monitor effectiveness of the Programme's support to AU agencies and Member States.
- Foster and ensure implementation of large-scale and long-term initiatives related to Strategic Partnerships.
- Provide ongoing technical guidance, policy advice and assistance on health financing through the Programme to Africa CDC Divisions, Regional Coordinating Centres, Regional Economic Communities and other agencies of the AU and African Union Member States.
- Support convening of regional workshops and training sessions for capacity building and review on the implementation of health financing areas of the Programme.
- Advocate for the mobilization of increased resources and technical assistance by the international donor community and Member States health, raising awareness and commitment for ensuring the effective incorporation of responses in bilateral and multilateral development assistance policies.
- Develop monitoring and evaluation framework and concise impact, outcome, and output indicators.
- Develop appropriate tools for improving and harmonizing health financing data systems for policy at country, regional and continental levels.
- Develop appropriate tools for data collection, analysis and reporting on the implementation of health financing activities at country, regional and continental levels.
- Design and implement an M&E system, guidelines, manuals, and standard operating procedures.
- Develop, in collaboration with key stakeholders, key performance indicators (KPIs) to monitor health financing related activities within the Programme and make recommendations for improving the effectiveness and efficiency of programme implementation.
- Draft quarterly, mid-year and annual progress and performance reports.
- Undertake periodic field missions to monitor and assess programme implementation and progress, and to ensure compliance with operational procedures (results and logical frameworks).
- Coordinate and provide substantive support to the development of programme and grant proposals, and resource mobilization.

- Promote the harmonization and alignment of donor assistance to national strategies and priorities.
- Supervise consultants and provide guidance and supervision to national and regional focal points, on the basis of agreed upon biennial plans.
- Participate in meetings, technical working groups, inter-agency task forces, and other relevant forums.
- Monitor, prepare, analyze, and evaluate technical reports and other relevant materials in the key areas and facilitate dissemination of good practices.
- Coordinate and monitor the financial management of the project and establish measurable project performance indicators, monitor attainment of project outcomes and report on project progress.
- Perform any other duty as may be assigned.

**Qualification and work experience required:**

- A master's degree in health economics, economics, public health, health systems, health financing or other related technical discipline with 7 years' experience or a bachelor's degree with 10 years' experience. A PhD degree will be an added advantage.
- At least seven years of experience (at least four of which at the international level) in health economics, health financing and their application to real-world country settings, with experience working in one or more Member States. Experience working with policy makers will be an advantage.
- In-depth knowledge about the health system of at least one or more of the African Union Member State(s) and relevant experience supplying and/or using health economics research (or similar) in support of decision making by relevant agencies/reimbursement bodies is desirable.
- In-depth knowledge of health financing landscape in Africa, including of continental and regional agenda and initiatives on health financing.
- Significant experience and skills to support countries in designing, implementing, and evaluating health financing strategies and activities.
- Proven ability to advance research projects independently while being accountable for the accuracy of outputs.
- Ability to engage policymakers and other decision makers at country and regional levels.
- Ability to translate highly technical information into presentations, policy briefings, reports, and funding proposals for a range of audiences.
- Good writing skills, evidenced in peer review and other publications.
- Ability to develop grant proposals.
- Proficiency in spoken and written English.
- Proficiency in other official language of the African Union will be an advantage.
- Ability to work independently and interactively in a team setting, be motivated and responsible, have a great work capacity, and have commitment and enthusiasm for communication of research findings.

## **Required skills and competencies**

### **a. Functional Skills**

- Technical and managerial expertise in leading and/or managing public health programmes;
- Excellent leadership, management and teambuilding skills;
- Excellent negotiation and advocacy skills;
- Excellent technical report and scientific writing skills, in addition to narrative and financial reporting skills;
- Demonstrable analytical skills as needed to respond to design, implementation and management issues;
- Skills in translating technical information into presentations, briefings and report for different audiences;
- Excellent organizational and time-management skills and a proven ability to deliver under schedules and work well under pressure;
- Demonstrated skills in partnerships and resource mobilization;
- Skills in programme monitoring and evaluation is an asset;
- Knowledge of oral communication techniques and skill in presentation delivery, programme consultation and credible verbal response to inquiries;
- Excellent diplomatic skills and knowledge of interpersonal relationship practices and skills to meet and deal with persons of diverse backgrounds;
- Demonstrable proficiency in MS Word, MS Excel, Power Point, data visualization and statistical packages as well as data analysis skills are mandatory.

### **b. Personal Skills**

- Ability to work under pressure, stay on track and meet deadlines
- Analytical and problem-solving abilities
- Proven ability to produce precise and intelligible reports and office briefs in line with the requirements of the Africa CDC.
- Able to operate in a multicultural environment
- High level of autonomy at work, yet with profound team-spirit
- High level of judgement, responsibility and initiative
- Adaptive, patient, resourceful, resilient and flexible
- Pro-active and solutions oriented e Knowledge of results-based management

### **c. Leadership competencies**

- Strategy development and implementation
- Team building and team work
- Change management
- Risk management Language requirement

## **Language requirement**

Proficiency in one of the African Union working languages. Knowledge of one or several other working languages would be an added advantage.



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### **Tenure of appointment**

The appointment will be made on a fixed term contract for a period of One (1) year of which the first three months will be considered as a probationary period. Thereafter, the contract will be renewed subject to satisfactory performance and fund availability

### **Gender Mainstreaming**

The AU Commission is an equal opportunity employer and qualified women are strongly encouraged to apply.

### **Remuneration**

Indicative basic salary of US\$ 37,453 (P3 Step1) per annum plus other related entitlements e.g. Post adjustment 46% of basic salary (US\$17,228.38), Housing allowance of US\$ 22,932.00 per annum. Thus a total of US\$77,613.38 per annum plus Gratuity of 15% of Gross Salary per annum.

### **How to apply: Submit your resume, application letter, and relevant documentation to:**

- The Administration & Human Resource Office
- African Field Epidemiology Network (AFENET)
- <https://recruitment.afenet.net> and a copy on Email: [sec@afenet.net](mailto:sec@afenet.net)

\*ONLY successful candidates shall be contacted for an interview.

**Please note that all applications should be sent online by close of business 5:30 pm (EAT) Friday January 5, 2024**

**Note: More details about this position can be obtained from our website: [www.afenet.net](http://www.afenet.net)**