



AFENET Secretariat
Lugogo House, Ground Floor (Wings B&C)
Plot 42, Lugogo By-Pass
P.O BOX 12874, Kampala, Uganda
Tel: +256 417 700 650
Fax: +256 312 265 595
www.afenet.net

Job Opportunity

Date: Wednesday March 13, 2024

Department: Africa Centres for Disease Control (Africa CDC)

Application deadline: Wednesday March 27, 2024

Background:

The African Field Epidemiology Network (AFENET) is a non-profit organization established in 2005 with a mission to improve human health through the strengthening and expansion of applied epidemiology and laboratory capacity in partnership with Ministries of Health, Non-Governmental Organizations, international agencies, private sector and other public health agencies. AFENET has its headquarters in Kampala, Uganda with operations in more than 30 African Countries.

The African Union, established as a unique Pan African continental body, is charged with spearheading Africa's rapid integration and sustainable development by promoting unity, solidarity, cohesion and cooperation among the peoples of Africa and African States as well as developing a new partnership worldwide. Its headquarters is located in Addis Ababa, capital city of Ethiopia.

The Africa Centres for Disease Control and Prevention (Africa CDC) is a specialized technical institution of the African Union that supports Member States in their efforts to strengthen their public health systems. Africa CDC was officially launched in January 2017, and is guided by the principles of leadership, credibility, and ownership, and delegated authority, timely dissemination of information, transparency, accountability, and value addition. The institution works with all African countries to strengthen the capabilities of their public health institutions for disease surveillance, emergency response, prevention and control, including the capacity to detect and respond quickly and effectively to disease threats. It also serves as a platform for Member States to share and exchange knowledge and lessons from public health interventions.

Over 100 health emergencies occur in Africa yearly, accounting for nearly 70% of all global health emergencies. The continent has made notable progress towards strengthening emergency response capacity at country level, however, there remain inadequacies in planning, limited trained human resources, lack of agility in response teams, inefficient decision-making, and challenges with availability of countermeasures (including stockpiling of supplies). The COVID-19 pandemic has reinforced the need for a more robust country's capacity to prepare for, detect, and respond to public health emergencies of international concern in Africa.



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Healthier populations, universal health coverage and global health security are interconnected, and countries need resilient and strong emergency preparedness infrastructure to detect quickly and control the spread of diseases. Given the strong links between healthy lives and healthy economies, Africa CDC, WHO AFRO and WHO EMRO launched a partnership to strengthen the continent's emergency preparedness and response (EPR) systems. Both organizations have jointly developed a Joint EPR Action Plan (JEAP) to guide the partnership. At its inception, the JEAP prioritized five technical collaboration areas that will reduce sickness and deaths linked to outbreaks and ultimately seek to fuel economic growth, improve learning outcomes among children and enable progress toward the Sustainable Development Goals (SDGs) and the Africa Union Agenda 2063.

To ensure the successful implementation of the Africa CDC and WHO AFRO/EMRO joint action plan (JEAP), Africa CDC plans to recruit one **Principal Programme Officer** who will join the JEAP Secretariat and be fully dedicated to coordinating planning and implementation of the JEAP.

1. Post:

Job Title: Principal Programme Officer (JEAP) (*Re-advertised*)

Grade: AU/P4/1 equivalency

Number of posts: 1 (one)

Department: Africa CDC Headquarters

Division: Emergency Preparedness and Response

Duty Station: Addis Ababa, Ethiopia

Job purpose:

Under the supervision of the **Senior Adviser and JEAP Focal Point**, the **Principal Programme Officer - JEAP** shall ensure the effective joint planning of the technical working groups and the implementation and monitoring of the JEAP planned activities.

Main Duties and Responsibilities:

The **Principal Programme Officer** shall perform the following major duties and responsibilities:

1. **Technical coordination of the development of JEAP** costed annual work plan between Africa CDC, WHO AFRO and EMRO.
2. **Operational support to coordination meetings of JEAP** technical working groups in implementing,

3. **Monitoring and reporting (quarterly and annually) JEAP** reports and technical presentations to update the JEAP Steering Committee and Principals.
4. **Knowledge management of the JEAP** through documentation of case-study and best practices in collaboration with technical working groups.
5. **Strategic partnerships development** with relevant continental, regional and country-level stakeholders to operationalize the JEAP,
6. **Operationalizing the JEAP secretariat at Africa CDC** and contributing to its routine activities, including communication and visibility, strategic advocacy, resource mobilization and collaboration with African Union Specialised Institutions.
7. **Promote a culture of ethical behavior and integrity** per the Organization's Code of Ethical Principles and Conduct to ensure respect, responsibility, accountability, and compliance.
8. Perform other related duties as assigned by the supervisor.

Education Qualifications:

A minimum of Master's university degree in public health, Epidemiology or related field with not less than 10 years' experience.

Or

Bachelors University Degree in public health, Epidemiology or any related field with not less than 12 years' experience.

A Doctorate in Medicine or a Health-related field and additional training in project management are an added value.

Experience

- More than ten (10) years of experience, including international-level experience in emergency preparedness and response program interventions, monitoring and evaluation, and/or project management. The candidate should have 7 years' experience at the managerial level and 2 years at the supervisory level.
- Relevant experience working with developing countries.
- Experience managing and implementing large-scale projects at national or international level.

Required skills and Competencies:

Functional Skills

- Demonstrable technical expertise and experience in supporting and/or managing complex, public health programmes,
- Skills in programme monitoring and evaluation is an asset.
- Demonstrable skills to conceptualize, plan, develop, implement, and evaluate resource management support requirements.
- Excellent organizational and time-management skills and a proven ability to deliver under tight deadlines and works well under pressure.
- Excellent skills and abilities applied to translating technical information into presentations, briefings and report for both technical and lay audiences
- Knowledge of oral communication techniques and skill in presentation delivery, programme consultation and credible verbal response to inquiries.
- Knowledge of interpersonal relationship practices and skills to meet and deal with persons of diverse backgrounds.
- Demonstrable proficiency in MS Word, MS Excel, Power Point, data visualization and statistical packages as well as data analysis skills are mandatory.

Personal Abilities

- Ability to work under pressure, stay on track and meet deadlines.
- Analytical and problem-solving abilities.
- Proven ability to produce precise and intelligible reports and office briefs in line with the requirements of the Africa CDC.
- Able to operate in a multicultural environment
- High level of autonomy at work, yet with profound team-spirit
- Adaptive, patient, resourceful, resilient and flexible
- Pro-active and solutions oriented
- Knowledge of results-based management

Language requirement:

Proficiency in one of the African Union working languages (Arabic, English, French, and Portuguese) is required. Knowledge of one or several other working languages would be an added advantage.



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Tenure of appointment:

The appointment will be made on a fixed term, of twelve (12) months.

Gender Mainstreaming:

The AU Commission is an equal opportunity employer and qualified women are strongly encouraged to apply.

Remuneration:

Indicative basic salary of US\$ 42,879.00 (P4 Step1) per annum plus other related entitlements e.g., Post adjustment (46% of basic salary per annum), Housing allowance of US\$ 22,932.00 per annum, and education allowance (100% of tuition and other education-related expenses for every eligible dependent up to a maximum of US\$ 10,000.00 per child per annum), for internationally recruited staff and a maximum of \$3,300 per child per annum for locally recruited staff.

How to apply: Submit your resume, application letter, and relevant documentation to:

- The Administration & Human Resource Office
- African Field Epidemiology Network (AFENET)
- <https://recruitment.afenet.net> and a copy on Email: sec@afenet.net

*ONLY successful candidates shall be contacted for an interview.

**Please note that all applications should be sent online by close of business 5:30 pm (EAT)
Wednesday March 27, 2024**

Note: More details about this position can be obtained from our website: www.afenet.net