



AFENET Secretariat
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www.afenet.net

Job Opportunity

Date: Wednesday April 10, 2024

Department: Africa CDC Headquarters

Duty Station: Addis Ababa, Ethiopia

Application deadline: Wednesday April 24, 2024

Background:

The African Field Epidemiology Network (AFENET) is a non-profit organization established in 2005 with a mission to improve human health through the strengthening and expansion of applied epidemiology and laboratory capacity in partnership with Ministries of Health, Non-Governmental Organizations, international agencies, private sector and other public health agencies. AFENET has its headquarters in Kampala, Uganda with operations in more than 30 African Countries.

Officially launched in Addis Ababa, Ethiopia in January 2017 as a specialized technical institution of the African Union, the Africa Centres for Disease Control and Prevention (Africa CDC) is Africa's first continent-wide public health agency. Africa CDC envisions a safer, healthier, integrated and stronger Africa, where Member States are capable of effectively responding to outbreaks of infectious diseases and other public health threats. The agency's mission is to strengthen Africa's public health institutions' capabilities to detect and respond quickly and effectively to disease outbreaks and other health burdens through an integrated network of continent-wide preparedness and response, surveillance, laboratory, and research programs. Towards meeting its mission, the Africa CDC will work with African Union (AU) Member States, WHO, and partners in the five geographic regions of the AU to strengthen their capacity in at least five strategic priority areas: (1) public health surveillance and disease intelligence; (2) public health emergency preparedness and response; (3) public health laboratory systems and networks; (4) public health information and technology systems; and (5) public health research and public health institutes.

The Africa CDC invites applications who are citizens of AU Member States to apply for the position below:

1. Post

Job title: Senior Technical Officer- NPHI

Number of posts: 1 (one)

Grade: AU/P3 equivalency

Department: Public Health Institutes and Research

Supervisor: Head of Division

Duty Station: Addis Ababa, Ethiopia

Job purpose:

Under the supervision of the Public Health Institutes and Research (PHIR) Division Head, Africa CDC, the Senior Technical Officer will be responsible to carry out a variety of technical assistance in the implementation of the activities in the area of National Public Health Institutes (NPHIs) and capacity building. S/He will be responsible for working closely with Member States' NPHIs and the Africa CDC Regional Collaborating Centres (RCCs) to coordinate and monitor all the activities related to establishing NPHIs and strengthening their core capacities and implement the APHIC programme.

Major Duties and Responsibilities:

The Senior NPHI and capacity building Technical Officer shall:

- Provide technical assistance in the implementation of NPHI programme including the African Public Health Institutes Collaborative (APHIC) programme. He/she will be responsible for working closely with relevant Divisions at Africa CDC, Member States' NPHIs and the Regional Coordinating Centres.
- Work closely with the Principal Technical Officer for National Public Health Institutes at the HQ to strengthen NPHIs in Member States and implement the APHIC programme.
- Support and assist activities of the Center for Health System Strengthening and Public Health Institute (HSS & PHI) with special focus on strengthening NPHIs in Member States.
- Participate in capacity assessments and mentorships of NPHIs.
- Work closely with Member States' NPHIs and the Regional Coordinating Centres (RCCs) to coordinate and monitor all NPHI and Capacity building activities.
- Provide technical and administrative assistance to the center for HSS&PHI
- Support networking and peer-to-peer experience sharing among NPHIs.
- Prepare and develop reports, budget and work programmes related to the functioning of the Division.
- Provide technical support for the development of resource mobilization strategy with stakeholders' coordination.
- Manage and supervise employees under his/her supervision with regard to organization and performance evaluation.
- Conduct complex analysis and generate accurate reports in a timely manner for the Division and Africa CDC's internal use.
- Prepare budgets for the Division in accordance with relevant frameworks. Support the promotion of the activities of the Division including preparing leaflets, guidelines and fact sheets as may be required.
- Actively contribute to the development of strategies, policies, programmes and plans
- Coordinate the implementation of the APHIC programme.
- Perform any other assignments given by the HHS-PHI Center Director and Head of Division for NPHI

Qualification and work experience required:

Minimum Academic requirements:

- Master's Degree in Public Health, Epidemiology, Health Systems Management or a related health field from an accredited academic institution with at least 5 years of relevant professional experience.

Or

- University degree in the above fields with 7 years of relevant professional experience in Public Health, Health Systems Management, or related fields.

Relevant Experience

- A minimum of 5 years of experience in supporting implementation of public health programmes with emphasis on setting up Public Health Institutes, public health research, workforce development, health planning, or other related activities.
- Demonstrable technical expertise and experience in supporting and/or managing complex, public health programmes with special emphasis on public health research and workforce.
- Practical experience in setting up new institutions preferably for the health sector.
- Demonstrable experience and in-depth knowledge of operations of the Africa CDC, Regional Collaborating Centers, and National Public Health Institutes.
- Clear understanding of the health systems on the Continent and fair knowledge of operations of the Ministries of Health in Member States.

Required skills:

- Demonstrable technical expertise and experience in supporting and/or managing complex, public health programmes with special emphasis on public health research and workforce.
- Practical experience in setting up new institutions, preferably for the health sector.
- Demonstrable experience and in-depth knowledge of operations of the Africa CDC, Regional Collaborating Centers, and National Public Health Institutes.
- Clear understanding of the health systems on the Continent and fair knowledge of operations of the Ministries of Health in Member States.

Leadership competencies

- Flexibility
- Risk Awareness and Compliance

Core competencies:

- Teamwork and Collaboration
- Accountability awareness and compliance
- Learning Orientation
- Communicating Clearly

Functional competencies:

- Demonstrable technical expertise and experience in supporting and/or managing complex, public health programmes with special emphasis on public health institutes.
- Skills in programme monitoring and evaluation is an asset.
- Demonstrable analytical skills as needed to respond to myriad programme management support issues.
- Demonstrable skills to conceptualize, plan, develop, implement, and evaluate resource management support requirements.
- Demonstrable familiarity with accepted tools, techniques and the Africa CDC framework for workforce development is an asset.
- Excellent organizational and time-management skills and a proven ability to deliver under tight deadlines and works well under pressure.
- Excellent skills and abilities applied to translating technical information into presentations, briefings and report and funding proposals for both technical and lay audiences;
- Knowledge of oral communication techniques and skill in presentation delivery, programme consultation and credible verbal response to inquiries.
- Knowledge of interpersonal relationship practices and skills to meet and deal with persons of diverse backgrounds.
- Demonstrable proficiency in MS Word, MS Excel, Power Point, data visualization and statistical packages as well as data analysis skills are mandatory.

Language Requirement

Applicants must be proficient in at least one of the AU languages. Knowledge of one or more additional African Union working languages would be an added advantage.

Tenure of Appointment

The appointment will be made on a fixed term contract for a period of one (1) year, of which the first three (3) months will be considered as a probationary period. Thereafter, the contract will be renewed annually subject to satisfactory performance and fund availability.

Gender Mainstreaming

The AU Commission is an equal opportunity employer and qualified women are strongly encouraged to apply.

Remuneration

Indicative basic salary of US\$ 42,018.78 (P3 Step5) per annum plus other related entitlements e.g. Post adjustment 46% of basic salary (US\$19,328.64), Housing allowance of US\$ 22,932.00 per annum. Thus, a total of US\$84,279.42 per annum plus Gratuity of 15% of Gross Salary per annum.



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How to apply: Submit your resume, application letter, and relevant documentation to:

- The Administration & Human Resource Office
- African Field Epidemiology Network (AFENET)
- <https://recruitment.afenet.net> and a copy on Email: sec@afenet.net

*ONLY successful candidates shall be contacted for an interview.

Please note that all applications should be sent online by close of business 5:30 pm (EAT) Wednesday April 24, 2024

Note: More details about this position can be obtained from our website: www.afenet.net