



AFENET Secretariat
Lugogo House, Ground Floor (Wings B&C)
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P.O BOX 12874, Kampala, Uganda
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www.afenet.net

Job Opportunity

Date: Wednesday, August 7, 2024

Department: Africa CDC Headquarters

Duty Station: Multiple duty stations

Application deadline: Wednesday August 21, 2024

Background:

The African Field Epidemiology Network (AFENET) is a non-profit organization established in 2005 with a mission to improve human health through the strengthening and expansion of applied epidemiology and laboratory capacity in partnership with Ministries of Health, Non-Governmental Organizations, international agencies, private sector and other public health agencies. AFENET has its headquarters in Kampala, Uganda with operations in more than 30 African Countries.

The African Union, established as a unique Pan African continental body, is charged with spearheading Africa's rapid integration and sustainable development by promoting unity, solidarity, cohesion and cooperation among the peoples of Africa and African States as well as developing a new partnership worldwide. Its headquarters is located in Addis Ababa, capital city of Ethiopia.

Officially launched in Addis Ababa, Ethiopia in January 2017 as a specialized technical institution of the African Union, the Africa Centres for Disease Control and Prevention (Africa CDC) is Africa's first continent-wide public health agency. Africa CDC envisions a safer, healthier, integrated and stronger Africa, where Member States are capable of effectively responding to outbreaks of infectious diseases and other public health threats. The agency's mission is to strengthen Africa's public health institutions' capabilities to detect and respond quickly and effectively to disease outbreaks and other health burdens through an integrated network of continent-wide preparedness and response, surveillance, laboratory, and research programs. Towards meeting its mission, the Africa CDC will work with African Union (AU) Member States, WHO, and partners in the five geographic regions of the AU to strengthen their capacity in at least five strategic priority areas: (1) public health surveillance and disease intelligence; (2) public health emergency preparedness and response; (3) public health laboratory systems and networks; (4) public health information and technology systems; and (5) public health research and public health institutes.

The Africa CDC invites applicants who are citizens of AU Member States to apply for the position of **Senior Country Representative:**



1. Post

Job title:	Senior Country Representative
Number of posts:	36 (Thirty-Six)
Grade:	P3
Department:	Regional Coordinating Centres
Supervisor:	RCC Regional Director-Africa CDC
Duty Station:	Multiple Duty Stations in AU Member States

Job purpose:

Under the Supervision of the RCC Regional Director, the Senior Country Representative serves as the country lead and representative of Africa CDC to the Member State to provide liaison functions between the Member State and Africa CDC through the appropriate Regional Coordinating Center (RCC). He/she represents Africa CDC needs and priorities with the Member States and other in-country stakeholders including donors and development partners. He/she will work with the Member States on the positioning of Africa CDC that will provide efficient partnership development with other agencies as well as supporting the national agenda of the Member States, within the Mandate of Africa CDC, through the National Public Health Institutes and/or the Ministry of Health.

Major Duties and Responsibilities:

The Senior Country Representative shall perform the following major duties and responsibilities:

- 1) Ensure targeted and effective representation and coordination by
 - Developing Africa CDC positioning in the Member State drawing on analysis, forecasting and targeted support and advice to M/S in Public Health Programmes, based on clear results benchmarks and indicators and specific aspects related to Public health needs.
 - Showcase programme performance and compliance including delivery targets to support visibility and impact of programmatic interventions.
 - Advising the NPHI or in some cases the MOH on Public preparedness and response coordination mechanisms including engagement with external partner.
 - Ensure adequate communication between key stakeholders in the Member States and Africa CDC headquarters through the RCC.
 - Contribute and support to Member States during preparedness and response through coordination processes, conducting preparatory and follow-up activities, including technical level consultations, coordination of and input to strategic briefs on challenges, and follow-up on agreed action plans, Advising the RCC leadership on issues impacting the Member State by providing briefings on public health issues and proposing options for regional coordination.

- Support senior management to represent the region in relevant meetings in Member States
 - Ensuring the quality and completeness of data, KPIs and performance review of assigned stakeholders (Implementing Partners, NPHI, MOH) providing a feedback loop to the regional teams and facilitating HQ's timely and effective response to Member State needs.
 - Initiate dialogue with key stakeholders and participate in relevant internal Africa CDC team and interfacing/coordination activities with the MOH/NPHI and other Partners, advocating regional priorities.
- 2) Enhance external partnerships and relations.
- Supporting the RCC and Member State in partnership building initiatives by facilitating the implementation of country strategies
 - Establishing and maintaining relationships with Member States, partners, stakeholders and donors to achieve active collaboration, cooperation and alliances on programme development and implementation.
 - Providing technical advice on targeted public health issues and supporting the Member State in developing strategic documents, SOPs, guidelines and participating in meetings with key inter-governmental organizations and CSOs to coordinate approaches for capacity development at regional level, in line with Africa CDC's partnership and resource mobilization strategy.
 - In consultation with the RCC M&E team, consolidate and analyze key elements of in-country performance and challenges to support activities.
 - Participating in relevant inter-division meetings to better harmonize and inform the in-country support across the different divisions, centers and directorate.
 - Contributing to the development and adaptation of Africa CDC communication and information strategies for specific activities in order to strengthen the Africa CDC's position and foster relationships with the media and targeted audiences.
- 3) Enhance the creation, capture and dissemination of knowledge by
- Contributing to the development and review of knowledge products in close coordination with the regional teams by analyzing and sharing lessons learnt and programme evaluation results as well as targeted interventions in assigned Member States.
 - Ensuring Africa CDC knowledge products that these are incorporated into knowledge management initiatives and in evidence-based policy dialogue.
 - Identifying best practices for recording and dissemination, based on assessment of programme implementation in the region including Public Health interventions.
- 4) Support effectiveness in the management of the In-country team.
- Providing strategic guidance to ensure adherence to policies and procedures and the accountability framework.

- Establishing and setting objectives, performance measurement standards and expected results in collaboration and discussion with team members.
- As needed, supervising, and assessing work in progress to ensure delivery of results according to performance standards, overall objectives and accountability framework.
- Providing intellectual leadership and technical guidance and timely take decisions to meet objectives, and;
- Promoting internal communication and teamwork to facilitate harmonization, linkages, collaboration and synergy in order to ensure that staff members are provided sufficient information, guidance and support to perform and deliver results according to organizational and professional standards of efficiency, accountability and integrity.

Qualification and work experience required:

- Advanced university degree (Master's Degree or equivalent) in Public Health, Social Sciences, Development Studies or related disciplines from a recognized institution or University with at least 7 years of experience managing and implementing development programmes and/or providing policy advice. Experience working in a Public Health International organization is an added advantage.

OR

- Bachelor's Degree in Public Health, Social Sciences, Development Studies or related disciplines from a recognized institute or University with at least 10 years of professional work experience managing and implementing development programmes and/or providing policy advice.

At least 3 years' experience at a supervisory level.

Required skills and competencies:

Leadership Competencies

- Strategic Perspective
- Developing Others
- Change Management
- Managing Risk

Core Competencies

- Building Relationships
- Foster Accountability Culture
- Learning Orientation
- Communicating with influence



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Functional Competencies

- Conceptual Thinking
- Job Knowledge and information sharing
- Drive for Results
- Continuous Improvement and Orientation

Language Requirement

Applicants must be proficient in at least one of the AU languages (English, French, Arabic, Portuguese, Spanish, Swahili). Knowledge of one or more additional African Union working languages would be an added advantage.

Tenure of Appointment

The appointment will be made on a fixed term contract for a period of sixteen (16) months, of which the first three (3) months will be considered as a probationary period. Thereafter, the contract may be renewed for a similar period subject to funding availability, satisfactory performance and agreed deliverables.

Gender Mainstreaming

The AU Commission is an equal opportunity employer and qualified women are strongly encouraged to apply.

Remuneration

Indicative basic salary of US\$ 37,453 (P3 Step1) per annum plus other related entitlements e.g. Post adjustment (ranges from 42% - 57% of basic salary as per the Duty Station), Housing allowance ranges from US\$ 16,819.80 – US\$24,561.00 (per annum), education allowance (100% of tuition and other education related expenses for every eligible dependent up to a maximum of US\$ 10,000.00 per child per annum), etc. for internationally recruited staff

How to apply: Submit your resume, application letter, and relevant documentation to:

- The Administration & Human Resource Office
- African Field Epidemiology Network (AFENET)
- <https://recruitment.afenet.net> and a copy on Email: sec@afenet.net

*ONLY successful candidates shall be contacted for an interview.

Please note that all applications should be sent online by close of business 5:30 pm (EAT) Wednesday August 21, 2024

Note: More details about this position can be obtained from our website: www.afenet.net