

# Job Opportunity

**Date:** December 6, 2016

**Title:** Technical Staff/Mentor

**Program:** Frontline FETP-Guinea Bissau

**Application deadline:** Friday December 9, 2016

**Duty station:** Guinea Bissau

## **Basic Roles and Functions:**

The Technical / Mentor will be responsible for mentoring surveillance officers and other public health workers for the Ministry of Health (MoH) to improve disease surveillance, early detection, and timely response to outbreaks.

**Technical Staff/Mentor:** The Technical Staff will offer 100% time to the program and will be based in Guinea-Bissau. He/she will work in coordination with the Coordinator Field and support the Resident Advisor in all FETP activities. He/she will participate in the instruction of trainees during the Basic Epidemiology Course and provide mentorship support during the training and in the field

## **Duties and Responsibilities:**

Work with the in-country FETP- Basic Resident Advisor, Field Coordinator, FETP Staff, Ministry of Health, CDC, AFENET and other partners to:

- Ensure availability of all the required logistics for the didactics and field mentorship of selected participants.
- Train mentors to effectively coach FETP participants in the field to ensure attainment of the core competencies and skills
- Provide mentorship, coaching and supervision for the trainees during the field placement periods to ensure acquisition of key field epidemiology skills and competencies.
- Provide technical assistance to trainees in preparing their presentations for local and national level dissemination of their key findings and recommendations from their field projects.
- Participate in disease surveillance, outbreak investigation and response activities in the Ministry of Health together with the trained surveillance officers as a means to demonstrate best practices.
- Prepare regular and timely technical reports on program implementation in the region for submission to CDC, AFENET, MoH and other partners.

### **Position Qualification**

1. A Bachelor's degree in academic fields related to Health and or Allied Sciences, preferably in Human Medicine, Public Health, Veterinary medicine, Nursing & laboratory science.
2. Graduate from a Field Epidemiology Training Program (FETP) in Africa within the past 2-3 years will have added advantage.

### **Experience and Skills**

- At least 1-2 years of experience working in the field as a practicing field epidemiologist
- Sound knowledge of WHO standards and policies such as the Integrated Disease Surveillance and Response strategy (IDSR) and International Health Regulations.
- Extensive knowledge and understanding of the functionality of surveillance systems at national, sub national, local and community levels of the health systems in Africa.
- Experience in preparing and facilitating trainings for in - service public health workforce development initiatives in Africa preferably within an existing FETP.
- Experience implementing adult education strategies i.e. problem based participatory learning activities, role play, etc.
- Demonstrated proficiency in distillation, interpretation, and verification of unstructured scientific and popular data.
- Training and experience in public health emergency management and incident command will be an added advantage
- Proficiency in the use of the following softwares:
  - Word Processing
  - Spreadsheet
  - Power point
  - Database
  - Internet

### **Required qualities:**

- Ability to work collaboratively with multiple partners and teams at national and sub national levels.
- Strong interpersonal, communication, leadership, collaborative and good listening skills
- Ability to work independently with minimum supervision
- Openness to new ideas and willingness to accept different opinions
- Patience and sense of humor
- Willingness to travel for extended periods of time within the country

**BENEFITS:**

AFENET offers a competitive remuneration package to the successful candidate.

**Submit your resume, application letter, and relevant documentation to:**

- The Administration & Human Resource Office
- African Field Epidemiology Network (AFENET)
- Email: [sec@afenet.net](mailto:sec@afenet.net)

**Please note that all applications should be sent online by close 5:30pm (EAT) Friday December 9, 2016.**

\*ONLY successful candidates shall be contacted for an interview.

**Note: More details about this position can be obtained from our website: [www.afenet.net](http://www.afenet.net)**